

BROCKDISH PARISH COUNCIL (inc. THORPE ABBOTTS)

Minutes of scheduled Parish Council Meeting

Thursday 25th July 2024 7pm

WHC, Brockdish

.....
Present: Cllrs MacKenzie (Chair), Castagnetti (Vice Chair), Clark, Cobbold & McCluskey

Public: -

In Attendance: County Cllr Wilby, District Cllr Hudson & Clerk.

1. Welcome

Cllr MacKenzie (Chair) welcomed all to the meeting.

2. To consider accepting apologies for absence:

Cllr Russell apologies received & accepted.

3. To consider declarations of interest:

Nil

4. To approve the minutes of the last meeting of 26/06/2024

The minutes of 26th June were ratified as a true record of the meeting & a hard copy signed by Cllr MacKenzie (Chair).

Proposed: CM (Chair) Seconded: DC

5. The meeting adjourned for public participation:

Not required.

6. To receive County Cllr Wilby's report - see Appendix A.

Delivered to the meeting by County Cllr Wilby

To receive District Cllr Hudson's report - see Appendix B.

Delivered to the meeting by District Cllr Hudson.

7. Planning (applications/decisions/updates as notified by SNC):-

At Risk Register:-

37 The Street, Brockdish

Chris Bennett, Heritage Officer, SNC previously reported the property is now being investigated by another department (a very long process).

The Community Enforcement Officer is involved & the council do have capacity to serve an improvement notice which requires remedial works to the property that would make the property safe for occupation. The notices tackle hazards within the property & its curtilage but are not targeted specifically at the appearance of the property - however they can consequently assist in the building being repaired which is important from the heritage point of view. An urgent work notice can not be served if the building is occupied - the owner is stating & providing evidence that this is the case, even though it is in poor condition. No further progress to report.

Amended Application:

2024/1528 Land North West of Thorpe Abbots Place, The Street, Thorpe Abbots
Conversion of Agricultural Building to Dwelling (non viability of holiday let use).

PC supported the amended application.

8. **Correspondence for discussion/ratification:** (sent to Cllrs upon receipt) inc. Broadland & SN Norfolk Design Code. Cllr MacKenzie (Chair) attended the online workshop on Tuesday 23rd July, also wrote to SNC to ask questions & a response received. It will take 18 months to produce the design plan. Email received re: consultation for Broadland & SNC Design Code Online Survey, can be accessed <https://southnorfolkandbroadland.placechangers.co.uk> until Monday 2nd September 2024. Email received re: South Norfolk Self Custom Build Housing Register Consultation 06/07/24-02/08/24. Contents noted & PC fully support local connection eligibility. Clerk to respond. Email received re: SNC Free Mental Health Training on 29/08/24 6pm-7.30pm at Poringland Community Centre. Further courses are being arranged. Posters to promote the project placed on both village noticeboards. Email received from NCC re: information PPS.
9. **AOB/Updates/Matters Arising:-**
- *Flooding: Cllr MacKenzie (Chair) reported RDN monitors are not yet fully operational (PC to rent the sensor monitors for 5 years). RDN agreed to switch to satellite technology which they will fund for 2 years. Awaiting further update. Flooding at St. Paul's Close is ongoing (ditches require clearing/digging out). Saffron commenced works on 22/07/24 including ditch running alongside footpath Scole Road to St Peter's Close. They have dug out ditch to expose an outlet pipe which requires flushing out. Cllr MacKenzie (Chair) to request an update on progress. Cllr Castagnetti (Vice Chair) suggested a depth measurement pole/ruler be placed on the Norfolk side of Syleham Road, Brockdish. Clerk contacted Gary Overland, NCC. who approved & is currently awaiting supply. Clerk to contact Gary Overland, NCC to request an update. Cllr Clark reported the ditch on the Common requires clearance. Cllr MacKenzie (Chair) & SW will look. Cllr Clark suggested the clearance is required on an annual basis & GL could carry out the clearance work, a schedule could be prepared stating who does what. Cllr MacKenzie (Chair) will make contact with the SNC Ditch Walkers.
 - *Speeding: Ongoing issue through Brockdish. Cllr Castagnetti (Vice Chair) circulated speeding data from the Safety Camera Team as follows: During June there were no Brockdish addresses in the offence data, & due to Inclement weather or roadworks not many visits made in June. For July to date there has been 9 offences with only 1 Brockdish address. The late afternoon time slot did seem to produce more offences & last time carried out at location opposite AWA which was more beneficial for vehicles coming out of the village. Site positions & time will be mixed up. A weekend time period & an early evening period will be carried out. Cllr Cobbold suggested 'Please Drive Slowly' self adhesive vinyl stickers could be placed on wheelie bins. Estimate provided & sample sticker. It was agreed that Cllr Cobbold to obtain a further two estimates. It was also agreed that it would not be beneficial for estates to have stickers. Clerk has contacted SNC to request permission

to adhere stickers to wheelie bins, awaiting reply.

For information: PC has applied to NCC PPS to purchase two flashing signs to assist with improving driver behaviour. Awaiting confirmation of the decision from NCC (delay with funding). Clerk has requested further updates & awaits response.

*The Commons/WVfN inc. Biodiversity (Action Plan).

Cllr Clark reported no feedback received re: Wildlife Friendly leaflets or Action Plan.

The sole, ongoing issue is the water quality of River Waveney. He would still like EA to attend a PC meeting, however previous invite received reply to say they do not have the resources to attend meetings & their Catchment Lead regularly visits Brockdish.

Clerk informed meeting that newly elected MP Adrian Ramsay is to hold local surgeries during August & will forward dates to Cllrs.

No further news re: the ex school playing field.

South Norfolk Council are supporting a Community Concept Recovery concept. This follows an initiative set up by Harleston Town Council & has since been adopted by Needham PC & Wortwell PC. Each community will be allocated a page on the SNC Website & a quick start guide to help get communities up & running. It was Unanimously agreed by Cllrs to sign up to the initiative. Motion passed: Brockdish PC resolves to: Support SNC in their nature recovery initiatives. In particular, by Progressing the community participation model & registering support with the 'Our Community Nature Recovery' collective www.ournaturerecovery.org.uk. Encourage the community to form a volunteer nature recovery group & support them in taking action. The Council will appoint a Cllr representative for the group to demonstrate our support. The model is based on a bottom-up concept of control & delivery by the community with the encouragement of local councils. This council will provide support where it is considered appropriate. It will not have any direct role in delivery of the local designs. In particular, this will involve the council:-

- Publicly endorsing the model;
- Encouraging adoption by the community;
- Supporting the community in delivery of their ideas.

Cllr Castagnetti (Vice Chair) proposed Cllr Clark to be PC representative for the group, This was seconded by Cllr MacKenzie (Chair).

*Xmas Light Switch On. It was agreed both villages events will be held on Saturday 7th December at 6pm. Cllr MacKenzie (Chair) proposed a light projector is purchased instead of a tree for Brockdish. Cllr Castagnetti (Vice Chair) will speak with SW re: projector idea. Cllr MacKenzie (Chair) suggested having full page in Mardler to promote the events.

*Brockdish Church request for grant (repairs) as discussed at the last meeting. Cllr Castagnetti (Vice Chair) has spoken with JC & will contact District Cllr Hudson to ask if he is aware of any grants that are available.

*Thorpe Abbots Village Hall Committee requested PC permission to place Fire

Assembly Point signage (sticker) on litter bin at Thorpe Abbots Pump area Cllrs unanimously agreed to the request (27/06/24) Clerk discussed with Heritage Officer at SNC, who assumes it will be ok. Photos sent to the Heritage Officer for his approval & awaits a further response.

*Cllr Castagnetti (Vice Chair) reported coping stone broken on bridge the Street, Brockdish (opposite Village Hall) to send photos to Clerk to report to NCC.

*Clerk reported to NCC speed limit signs, Brockdish requires clearance of branches & foliage. Update received 'under investigation'.

*Clerk reported to NCC overgrown hedges, trees, Church Road, Brockdish .Update received 'under investigation'.

*Clerk reported to NCC that the signs in villages require cleaning. Update received stating 'work completed'.

*Clerk reported to NCC/AWA trees/hedges require trimming back on junction the Street, Thorpe Abbots to A143. Updates received 'under investigation'.

*Cllr McCluskey reported verge by Thorpe Abbots Village sign eroded & requires making good i.e.top soil, re-seeding & reflector strips (GL has looked). Cllr McCluskey to obtain quotes.

*Cllr McCluskey reported dog fouling, not being cleaned up inThorpe Abbots. Clerk informed that dog fouling can be reported on SNC website (in order for an offence to be investigated you will need to know the dog owners name & address + description of the dog). Can also be reported on FixMyStreet website or app details posted in latest edition of the Mardler.

*Work completed on the cleaning/refurbishment of Brockdish War Memorial. 3 additional names to be added/inscribed.The War Memorial Trust does not recommended items to be fixed to war memorials i.e. plaques & if separate/not fixed would affect the setting (SNC Planning confirmed this).

Requires listed building consent as grade II listed. Clerk has contacted the Heritage Officer at SNC to seek advice as to where the names could be added on the Memorial & awaits further response.

* Village website. AS continues to update the website & provided all time stats - views 4441, visitors 2328, most popular time Saturday 25% of views, 10am 13% of views, most popular day 3rd May 2023 95 views 2% of views.

NALC website is currently being updated, minutes, agendas added, policies to be added.

* PC has vacancy for one Councillor (notifications placed in the Mardler).

10. Payments/Transactions for approval/authorisation: July 2024

COMMUNITY ACCOUNT (current). Proposed: CM (Chair) Seconded: EC (Vice Chair)

Payee	Description	Amount
Pearce & Kemp Ltd	Streetlight maintenance	£37.50
NPower	Streetlights electricity	£241.84
G.Leech	Grass, hedge cutting, etc	£197.29
A.S.	Website Registration	£120.00
A.S.	Domain Registration	£20.00
WHC	Hire Charge	£20.00
Total Expenditure July		£635.83
BAL to date c/f		£8964.68

* monies we hold: £872.53 re: Brockdish 'Xmas Switch On' donations (village sign?)
£275.79 re: Brockdish Defibrillator (funds from clothes bank)
£280.83 CIL October 2022 Hilltop Farm, Brockdish
£2155.83 CIL October 2023 Hilltop Farm, Brockdish
£5566.01 CIL April 2024 Hilltop Farm, Brockdish

** 5 years to spend CIL payments. a) The provision, improvement, replacement, operation or maintenance of infrastructure; or b) Anything else that is concerned with addressing the demands that development places on an Area.

To approve annual grant payments (to be paid September 2024):-

Thorpe Abbots Church £500 Brockdish Church £500

Thorpe Abbots Village Hall £700 Brockdish Village Hall £300

WHC, Brockdish £300 The Mardler £600

Proposed: CM (Chair) Seconded: EC (Vice Chair) unanimously agreed.

11. To consider date of next scheduled meeting:

The next scheduled meeting will be held on **26th September 2024** 7pm Thorpe Abbots Village Hall.

The meeting closed at 20.55 hours.

SIGNED.....DATE.....

Cllr C. MacKenzie (Chair)

County Cllr Wilby's report to meeting 25/07/2023

APPENDIX A

Congratulations to Mrs Annie Chapman, all of the Pink Tractor Ladies and all of their backup support that took part in this year's tractor run. It's always great to see the very colourful tractors with their colourful drivers on board arriving at Thorpe Abbots Airfield from 7am onwards, they all set off at 11.30am through our town and villages lined with people giving their support to them. All tractors and drivers arrived safely back to the airfield from 4.30pm onwards. Well done to you all.

NCC warns of new scam aimed at pensioners. Scammers have been targeting pensioners with health conditions in Norfolk. People across the county have reported receiving calls from individuals claiming to be local medical practitioners or health workers. The caller said the person was entitled to a free medical alert device because they are over 70 and have health issues. They then ask for payment to "register the device". NCC Trading Standards advice is: "As with any telephone call that you receive out of the blue, we urge you to be vigilant and take a moment to stop and think – especially if you receive a request over the phone or e-mail to make a payment from someone claiming to be from a trusted organisation. All scam calls can be reported to the council via the Citizens Advice Consumer Service line on 0808 223 1133.

In the 1990s, Norfolk established Roadside Nature Reserves (RNRs) to protect and enhance nature next to our roads. Some of these RNRs, representing remnants of Norfolk's natural grasslands, give sanctuary to rare species like spiny retharrow, pyramidal orchid, sandy silt puffball and fragrant agrimony. Many RNRs being unchanged grasslands, feature common meadow flowers and grasses important for the well-being of bees, butterflies, and other insects. Our RNR network also functions as essential corridors for wildlife, connecting Norfolk's diverse habitats. As part of our commitment, we have increased the number of RNRs from 111 to 224. For more information visit www.norfolk.gov.uk/norfolksRNRs In collaboration with Suffolk County Council, we are actively working to implement Nature Recovery Demonstrator Pilots countywide. These initiatives assist the council's goals in managing verges for and habitat connectivity.

The Summer Reading Challenge which is run by all of our libraries across the county is a highly successful national programme aimed at maintaining or improving the literacy of 4-11 year olds over the long summer holidays. It's key to our strategy in supporting children to become more confident readers and is a tool to provide the benefits of reading to families. Last year 11,261 joined the challenge in Norfolk (an increase of 27% on the previous year) and this year we hope that number will grow even more. Although there is a theme again this year – MarvelLous Makers – the emphasis is on the fact that children can read anything they like – from comics to recipe books – to take part in the challenge. All details from our libraries. Also for our youngsters across the county during the summer holidays we have the Big Norfolk Fun programme, where we work with Active Norfolk to deliver loads of different activities for children and young people throughout the summer. As always, children who receive benefits-related school meals can join up to 16 free sessions and receive a free healthy lunch. There are also places available if you are not eligible for a free space. The scheme is a great way for children to have fun, stay active and make friends and is part of our commitments to helping every child in Norfolk to flourish as well as supporting families and our wider communities. Visit our website for all of the details.

I hope that all goes well for the Thorpe Abbots 'Masters of the Air' event on 10th August. My next surgery will be at HIP on Saturday 3rd August at 10am.

Matters arising following County Cllr Wilby's report:-

Cllr Clark thought the Roadside Nature reserve does not appear to follow logic! An area was lost due to flooding & soil left banked up, therefore the area has been permanently lost (Grove Road, Brockdish). Discussion followed re: cutting of verges.

Cllr MacKenzie (Chair) asked County Cllr Wilby what could be done re: speeding through Brockdish as we do not fit the criteria (i.e. accident history) for physical traffic calming measures. NCC works with Norfolk Police. County Cllr Wilby reported SAM2 will help, as will the police presence of the safety camera team, enforcement which takes place on a regular basis. District Cllr Hudson informed the meeting that PC Steve Phillips has access to speed guns & could undertake an evening session, Cllr Cobbild to contact. Costessey are trialling a new camera (will be available from Westcotec) & if successful then Brockdish could apply for one under the PPS. Cllr Cobbild to contact Costessey Town Council for further information.

District Cllr Hudson's report to meeting 25/07/2024

APPENDIX B

Cllr Hudson informed the meeting of:-

South Norfolk Self Custom Build Housing Register Consultation.

SNC Electric Vehicle Chargepoint & Solar PV, grant funding.

And a reminder of the next Town and Parish Forum on 7/8/24 2pm-3pm, which will be available on the usual SNC link & will include Natural Flood Management.

