

## BROCKDISH PARISH COUNCIL (INCLUDING THORPE ABBOTTS)

### Minutes of scheduled Parish Council Meeting

Thursday 29th February 2024 7pm

Thorpe Abbots Village Hall

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**Present:** Cllrs Christine MacKenzie (Chair), Sarah McCluskey (Vice Chair), Derek Clark, Enrico Castagnetti, Adam Cobbold & Susanne Russell

**Public:** 2

**In Attendance:** County Cllr Wilby & Teresa Hines (Clerk).

**1. Welcome:**

Cllr MacKenzie (Chair) welcomed all to the meeting.

**2. To consider accepting apologies for absence:**

Apologies received, & accepted, from District Cllr Hudson & District Cllr Thompson.

**3. To consider declarations of interest:**

Cllr Clark declared an interest re: planning application 2024/0066 & will not participate in any discussion regarding the application.

**4. To approve the minutes of the previous meeting:**

Minutes of the previous meeting of 11/01/2023 were approved as a true record of the meeting. A hard copy was signed by Cllr MacKenzie (Chair).

Proposed: DC Seconded: EC

**5. The meeting adjourned for Public participation:**

A. Thorpe Abbots resident reported NCC Highways cleared hedging on Mill Road. Debris, including trunks has been left in the ditch which could clog up/block water flow. Will NCC remove the debris? Clerk to contact Gary Overland, NCC to ask.

B. Thorpe Abbots resident reported dead deer on road leading to A143 junction. Clerk to report to SNC (dead animal clearance).

**The meeting was re-adjourned.**

**6. To receive County Cllr Martin Wilby's report - see Appendix A.**

Report delivered to the meeting by County Cllr Wilby.

**To receive District Cllr Clayton Hudson's report - see Appendix B.**

Report delivered to the meeting by Cllr MacKenzie (Chair)

**To receive District Cllr Delme Thompson's report - see Appendix C.**

Report delivered to the meeting by Cllr MacKenzie (Chair)

**7. Planning (applications/decisions/updates as notified by SNC):-**

**At Risk Register:-**

**37 The Street, Brockdish**

Chris Bennett, Heritage Officer, SNC previously reported the property is now being investigated by another department (a very long process).

The Community Enforcement Officer is Involved & the council do have capacity to serve an improvement notice which requires remedial works to the property that would

make the property safe for occupation. The notices tackle hazards within the property & its curtilage but are not targeted specifically at the appearance of the property - however they can consequently assist in the building being repaired which is important from the heritage point of view. An urgent works notice can not be served if the building is occupied - the owner is stating & providing evidence that this is the case, even though it is in poor condition. Update - no further progress made.

**Applications:**

**2024/0278** Land North West of Thorpe Abbots Place, The Street, Thorpe Abbots  
Conversion of agricultural building to dwelling.

Cllrs support the application.

**2024/0066** Waveney Vale, Common Lane, Brockdish

First floor side extension.

Cllrs support the application.

**2024/0506** 34 The Street, Brockdish

Conversion of single garage to art studio.

Cllrs support the application.

**Decisions:**

**2023/3762** Willow Tree House, 34 The Street, Brockdish

Replacement shed to side of driveway.

Approved by SNC (Cllrs supported the application).

**2023/3184** Old Post Office, The Street, Thorpe Abbots

Convert outbuilding to annexe.

Approved by SNC (Cllrs supported the application).

8. **Correspondence for discussion/ratification:** (sent to Cllrs upon receipt).

Norwich Western Link Road (Stop the Wensum Link Campaign Group) letter was discussed. Although we agree with the content, It was agreed not to comment.

SNC The Big South Norfolk Litter Pick discussed.

Thorpe Abbots to hold on Saturday 20th April meet Thorpe Abbots Village Hall at 11am. Cllr McCluskey (Vice Chair) to lead.

Brockdish to hold on Saturday 27th April meet Village Green at 11am. Cllr MacKenzie (Chair) to lead.

Clerk to advertise events in the Mardler & will register participation details with SNC.

9. **AOB/Updates/Matters Arising:-**

\*Flooding: As discussed at the last meeting St. Paul's Close, Brockdish resident has been contacted by Steve Halls, NCC. Riparian rights apply to 50% of ditch, with the landowner responsible for the other 50%. Riparian letters need to be sent to residents. Cllr MacKenzie (Chair) to approach the landowner.

\*Speeding: Ongoing issue through Brockdish. Cllr Cobbold has no data to report as yet. Cllr Castagnetti awaiting data from then safety camera team

.For information: PC has applied to NCC Parish Partnership Grant to purchase two flashing signs. NCC will notify PC if the bid is successful in March 2024.

\*Defibrillator, Thorpe Abbots. Cllr MacKenzie (Chair) is the guardian of the Brockdish Defibrillator along with Cllr Castagnetti. Cllr McCluskey (Vice Chair) to take on the role of the Thorpe Abbots Defibrillator which is now registered & new battery + pads purchased.

Cllr McCluskey (Vice Chair) suggested training on use of defibrillator. Clerk to enquire.

\*The Commons/WVfN. Cllr Clark has prepared Action Plan re: Biodiversity Policy & feels the PC should complete some of the work i.e. local community publicity in order to become a wildlife friendly village to conserve & enhance biodiversity. Traffic calming is also part of & assists Biodiversity, perhaps more members for the speed committee, PC to take the lead. Cllr Clark conscious that Thorpe Abbots gets little mention, however, this will change in the future. Volunteers doing extremely well on both Commons (500 hours voluntary work completed).

River Waveney water quality is an issue. Cllr Clark suggests EA or AWA could come along & talk to us! Brockdish resident involved with the River Waveney Trust & takes samples regularly.

For information: District Cllr Thompson continues to follow up the school field/land. County Cllr Wilby has spoken with Eric Vardey who fully acknowledges WVFN as stakeholders

\*Brockdish Village new sign. Cllr MacKenzie (Chair) to arrange a meeting in the new year to discuss new sign ideas submitted.

\*Work completed on the cleaning/refurbishment of Brockdish War Memorial. 3 additional names to be added/inscribed. Inscriptions must be the same style (like for like) as those already on the memorial & carried out by qualified stone masons (i.e. Bierton & Woods).

The War Memorial Trust does not recommended items to be fixed to war memorials i.e. plaques & if separate/not fixed would affect the setting (SNC Planning confirmed this). Requires listed building consent as grade II listed. Clerk has contacted the Heritage Officer at SNC to seek advice as to where the names could be added on the Memorial & awaits response.

\* Village website. AS continues to update the website. Clerk has forwarded AS dates of 2024 scheduled meetings & minutes of previous monthly meetings.

This website does not satisfy the Transparency Code (looked at by IT Officer at NALC). It will also need to satisfy the accessibility requirements that local PC's must comply with. Clerk has contacted NALC & website should be available to update on 05/03/2024.

\* PC has vacancy for one Councillor (notifications placed in the Mardler). Clerk contacted election services & we are able to co-opt.

# 10. Payments/Transactions for approval/authorisation: Jan/Feb 2024

COMMUNITY ACCOUNT (current). Proposed: CM (Chair) Seconded; SM (Vice Chair)

Payee	Description	Amount
Pearce & Kemp Ltd	Streetlight maintenance	£37.50
WHC	Hire	£20.00
The Sign Shed	Footpath marker signs	£31.44
Defib Store	TA Battery + Pads	£325.20
Total Expenditure		
Balance to date c/f		£8044.41* (£4893.38)

\*Balance includes monies we hold: £872.53 re: Brockdish Village Sign  
£2155.83 CIL re: speeding monitors  
£122.67 re: Brockdish Defibrillator (funds from clothes bank)

# 11. To consider date of next scheduled meeting:

To be held on **Thursday 28th March 2024** 7pm at WHC, Brockdish

The meeting closed at 20.55 hours.

SIGNED.....DATE.....

Cllr C. MacKenzie (Chair)

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