

BROCKDISH PARISH COUNCIL (INCLUDING THORPE ABBOTTS)

Minutes of scheduled Parish Council Meeting

Thursday 29th June 2023 7pm

Thorpe Abbots Village Hall

.....
Present: Cllrs Christine MacKenzie (Chair), Sarah McCluskey (Vice Chair), Derek Clark, Enrico Castagnetti & Susanne Russell

Public: 0

In Attendance: District Cllr Clayton Hudson, District Cllr Delme Thompson & Teresa Hines (Clerk).

1. Welcome:

Cllr MacKenzie (Chair) welcomed all to the meeting & introduced District Cllr Delme Thompson.

2. To consider accepting apologies for absence:

Apologies received, & accepted, from County Cllr Martin Wilby & Cllr Cobbold.

3. To consider declarations of interest:

Nil

4. To approve the minutes of the previous meeting:

Minutes of the previous meeting of 23/05/2023 were ratified as a record of the meeting & a hardcopy was signed by Cllr MacKenzie (Chair).

Proposed: DC Seconded: CM (Chair)

5. Public participation:

No members of the public present.

Cllr Clark reported overhanging branches on upper Scole Road, Brockdish. Clerk has reported this twice & will request a further update.

Cllr McCluskey (Vice Chair) reported that public footpath 9 is still obstructed (wheat). This has been reported several times. District Cllr Hudson suggested the Clerk contact County Cllr Wilby to inform of the problem. Laura Selway is the Public Rights of Way Officer, & Clerk will request her contact details from County Cllr Wilby.

Cllrs MacKenzie (Chair) & Clark are the joint footpath wardens.

6. To receive District Cllr Thompson's report:

Please see attached Appendix A.

A discussion followed re: National Grid pylons consultation. Although Brockdish & Thorpe Abbots sit outside the proposed route (Norwich to Tilbury), it was agreed that the PC would like to have the opportunity to join the briefing on 03/07/23, District Cllr Thompson will contact SNC to request that the PC are included in this, (we do not approve of this & propose off-shore grid).

To receive County Cllr Martin Wilby's report - see Appendix B.

Read to the meeting by Cllr MacKenzie (Chair).

Cllr Clark reported he visited the NCC tent yesterday at the Royal Norfolk Show &

was particularly interested in recycling, noting that reuse shops in Thetford or Norwich which are quite a distance to travel. District Cllr Hudson informed the meeting that Morningthorpe is too small for a reuse shop. It is planned to have a reuse shop in Long Stratton in the near future as well as 'pop up' recycling events again.

To receive District Cllr Clayton Hudson's report.

County Cllr Wilby is undergoing treatment & hopes to return in the Autumn.

Funding/Grants discussed. CAF available between 1 & 15 thousand. Goes to committee on 20/10/23 so application would need to be sent 4-6 weeks before 20/10/23. Cllr McCluskey (Vice Chair) asked if this would be relevant to Thorpe Abbotts Village Hall. District Cllr Hudson stated it would. CAF annual fund has £150000. SNC fund from Defra £268000 as community improvement i.e. village halls, EVCP. Runs from May until March 2023. Contact Emily Larter at SNC (re: Thorpe Abbotts Village Hall, MP would be aware). Would require a Business plan.

Heritage Lottery Funding is still available.

Re: Flooding County Cllr Hudson reported he is now back on the Internal Drainage Board. A 5 year work programme for Waveney & Beck. A survey will be undertaken this Summer (obstructions previously pointed out by Cllr Castagnetti).

Cllr MacKenzie (Chair) thanked District Cllr Hudson for his report.

(District Cllr Hudson left the meeting at 19.45 hours).

7. Planning (applications/decisions/updates as notified by SNC):-

At Risk Register:-

37 The Street, Brockdish

A notice of right to gain entry was served for 23rd February 2023, when Chris Bennett & Andy Baines (Enforcement Officer) met with the owner. No further information can be shared by SNC due to the data protection act, however, Chris Bennett reported the property is now being investigated by another department (will be a long process). No further information received to date. District Cllr Hudson assumed a 215 would be applied, which would take a long time.

Planning Application:

2023/0032 Brockdish Hall, Hall Road, Brockdish

External works to include repairs to external render, pargetting, windows & replacement of fireplace.

This application has now been withdrawn, notified 30/05/23.

8. Correspondence for discussion/ratification: (sent to Clerk):-

Correspondence circulated to Cllrs upon receipt.

9. AOB/Updates/Matters Arising:-

*Speeding through Brockdish village is still an issue.

We use SAM2 & it is moved on a regular basis, shared with Needham, Cllr Cobbold provides data. Cllr Castagnetti went through the Summer 16/04/23 to 28/06/23 speed data report (see attached Appendix C). The results will be published in the Mardler. Cllr McCluskey (Vice Chair) suggested data be published further afield i.e. Harleston Grapevine. The Safety Camera Team have been present in Brockdish twice to date,

opposite the Village Hall. On Wednesday 14/06/23 10.45am-11.30am 6 tickets were issued, 1 of which to a resident! On Thursday 15/06/23 8.15am-9am 7 tickets were issued, 1 of which to a resident! The Safety Camera Team plan to visit the village on a regular basis (opposite Village Hall & opposite the King's Head), hopefully a 7am slot. Cllr Cobbold has sent email to PC Steve Phillips to request data from Black Cat device recently located on Scole Road (hill). NCC Highways do not approve of road markings.

A group/committee has been formed re: speeding (AC, EC, DC, TB, MT) who agreed that two flashing speed signs* would be the best deterrent, approx. cost £5000.

*Application for 50/50 funding under the NCC Parish Partnership scheme details now received. Cllr Cobbold would like to make the application/complete relevant application form. (PC purchased the current SAM2 using this funding in 2017).

Cllr MacKenzie (Chair) thanked Cllr Castagnetti for report & Cllr Cobbold for the data.

*Brockdish Village new sign. Cllr MacKenzie (Chair) to arrange a meeting to discuss new sign ideas submitted. New sign would be expensive so fundraising required. It was suggested that the current sign be refurbished i.e. painted until money for new sign is raised. Could the sign be moved to a more prominent position?

*Flooding - Cllr MacKenzie (Chair) reported we have received £11650.00 funding from NCC re:Flow monitoring & have instructed RDN to carry out installations, of which they propose to undertake in September 2023.

(There is a slim chance of vandalism to the equipment so PC will need to insure equipment when in situ).

The drain sited in Grove Road (bottom of stile) is blocked. Drains are cleared by NCC Highways every two years, unless reported as blocked. It has been suggested to make a french drain (Stewart Woodruffe & Gareth Leech to do french drain). NCC would have no objections to this, although they could not undertake. All Cllrs present agreed to the proposal of a french drain. (cost approx. £200).

*The Commons. Cllr Clark WVfN requested the £500 grant to be paid, all Cllrs agreed to this. The stiles either side of Foredale Common are in a very poor condition, Clerk previously reported & has reported again. The Angles Way footpath (starts by the Old Chapel, Brockdish), crosses the Common, there is now an alternative path across the Common (parallel to Grove Road) we would like signage stating Angles Way. This is not a definitive footpath but is a more attractive off road route to the point where footpath 5 begins. Clerk contacted NCC re: this & response received as follows:- 'Trails are best routed on public rights of way or other Highway such as footways of roads & quiet lanes & byways. To get a route added to the Definitive map a landowner can dedicate a path as a Right of Way which is relatively straight forward & inexpensive process. If this was done it may be possible to reroute the Angles Way. However changing the route of a Trail would require updating our Maps & Ordnance Survey maps as well as new signage & is not something we would do without a compelling

reason to do so'. Cllr Clark reported a tree survey on Fore Dale Common had shown a tree on the junction of Hall Road possibly in danger of falling, most trees would be left alone. To complete a proper in depth survey would cost £400. It was agreed to consider applying for a grant from CAF.

The WVfN would like to use/lease the old school playing field from NCC to allow access ownership with a management agreement & possibly 'open air' classroom use. District Cllr Thompson has been liaising with NCC regarding the request to transfer ownership of this land from NCC & has followed up with County Cllr Jane James to support the transfer proposal.

Cllr MacKenzie (Chair) thanked Cllr Clark for his report & congratulated him, & Robin Clay, on being presented with a Community Champions Trust award at the Royal Norfolk Show yesterday. The award was in recognition of all their work with WVfN.

*Cllr Cobbold previously requested that the day of monthly PC meetings be held on a Thursday (instead of on a Tuesday & Thursday). This was agreed by all Cllrs, commencing in September 2023. Clerk to contact WHC to confirm that their hall is available on Thursday evenings (last Thursday of the month).

*Thorpe Abbots Village Hall. Cllr McCluskey (Vice Chair) reported a meeting held recently & it was agreed to seek funding i.e. explore grants, fundraising events.

*Thorpe Abbots Green/Pump area. Cllr MacKenzie (Chair) contacted Philip Whitehead (SNC Heritage Officer) who advised types of verge protection that could be used in keeping with the traditional character of a conservation area & sent two photographs. All Cllrs agreed that simple wooden posts would be the preferred choice. Cllr McCluskey (Vice Chair) to contact Philip Whitehead (Gareth Leech to provide quotation?). Verges are looking ok at the moment!

Cllr McCluskey reported the pump shelter is in need of a clean & paint (clear preservative). Clerk to ask Gareth Leech to undertake.

*Footpath (9) by fisheries, Thorpe Abbots still awaiting repair (bridge). Reported to NCC by Clerk & Thorpe Abbots resident. This work is now completed.

Public rights of way footpaths are inspected by the Trails team on a regular basis. Clerk awaiting response from the public rights of way officer, with a view to walk footpaths, as discussed at a previous PC meeting - update Clerk to contact County Cllr Wilby.

*Work has begun on the cleaning/refurbishment of Brockdish War Memorial. After this work is completed name plaques will be added to the War Memorial (subject to planning permission).

*Clerk reported to NCC Trails Team that public footpath running from Church Road to the Church is very overgrown. Update received to say that they are starting works in the West of the County & will cut as soon as possible.

* Village website. Annette Sweeney continues to update the website. Clerk has forwarded Annette dates of 2023 scheduled meetings & minutes of previous

meetings forwarded to Annette for inclusion on the website.

* PC has vacancy for one Councillor (notification to be placed in the Mardler).

*Thorpe Abbotts Defibrillator to be discussed at the next scheduled meeting.

10. a. Payments/Transactions for approval/authorisation: MAY JUNE 2023
COMMUNITY ACCOUNT (current)

Amount expenditure	payee	description
£20.00	WHC	Hire charge
£204.17	NPower	Streetlights
£189.87	NPower	Streetlights
£37.50	Pearce & Kemp Ltd	Streetlight maintenance
£127.29	G. Leech	Grass cutting, etc
£100.00	CM Brockdish Village	SNC grant re: Coronation event
£678.83	TOTAL EXPENDITURE	
INCOME		
£803.52	UKPN	Wayleave Brockdish Common
£11650.00	NCC	Flow Monitors
£12453.52	TOTAL INCOME	
£12641.63*	Balance to date c/f	*Inc £872.53 donation re: Brockdish sign + £280.83 CIL for sign £122.67 re: defibrillator (£8070.57)*

b. The accounts for 2022/23 has been completed by Clerk, the PC would like to thank Robert Buck for undertaking an internal audit. The Governance statement was signed by the Chair & Clerk. The accounting statement, prepared by Clerk, was signed by the Chair & Clerk - documents to be submitted to external auditors by Clerk.

11. Date of next scheduled meeting:

To be held on Tuesday 25th July 2023 7pm WHC, Brockdish

The meeting closed at 20.20 hours

SIGNEDDATE.....
Cllr C. MacKenzie (Chair)

S